

McDowell Technical Community College

Direct Deposit Authorization Form

Effective July 1, 2024 MTCC is Payroll Direct Deposit Only. This form is required for Payroll.

<u>Name</u>	<u>Social Security Number</u>
<u>Bank Name</u>	<u>City of Bank Branch</u>
<u>Bank Routing Number</u> (First group of numbers at the bottom of your personal check or you can contact your bank for this information)	
Deposit to my checking account <input type="checkbox"/>	
please give checking account number (this can be located on the bottom of a personal check and will be the second set of numbers on the check or contact your bank for this information)	
Deposit to my savings account <input type="checkbox"/>	
please give the savings account number (please contact your bank for this information)	

I authorize McDowell Technical Community College to deposit my net pay to the bank and account indicated above.

Date _____

Signature _____

NOTE: Please attach a VOID check. Deposit slips do not always have the correct routing number. Please make sure all information is legible.