

Classroom Observation Form

CourseTitle/Section: _____ **Instructor:** _____
Length of Course: _____ **Length of Observation:** _____
Observer: _____ **Date:** _____
Subject Matter of Lesson: _____

Learning Organization and Management

1. During the observed class session(s), to what extent did the instructor demonstrate the following behaviors?

	Completely	Adequately	Minimally	Not at all	Not applicable
a. Started and ended class on time Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Was prepared to conduct class Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Ensured that students were engaged in the learning activities planned for the class session Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Noticed when a student or students were not engaged and took action to involve the student(s) in the class activity Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Clearly explained the learning objectives for the class session Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Summarized the major points at the end of the lesson Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Knowledge of Subject Matter

2. During the observed class session(s), to what extent did the instructor demonstrate the following behaviors?

	Completely	Adequately	Minimally	Not at all	Not applicable
a. Explained concepts clearly Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Gave "real-world" examples to illustrate concepts Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Responded adequately to student questions Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Teaching Style

3. During the observed class session(s), to what extent did the instructor demonstrate the following behaviors?

	Completely	Adequately	Minimally	Not at all	Not applicable
a. Spoke clearly and audibly Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Showed enthusiasm for the subject matter and teaching Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Treated all students in an equitable manner Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Encouraged questions and student participation Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Gave students an adequate amount of time to respond to questions Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Provided feedback that gave students direction for improvement Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Interacted with individual students during the class session Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Interacted with students working in small groups during the class session Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Elicited feedback validation of student understanding of the material Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Used techniques that reflect an awareness of different learning styles Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
k. Appropriately used Web-based resources, PowerPoint, or other technological tools Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
l. Encouraged or required students' engagement in out-of-class activities related to the course (e.g., work with other students, participation in campus events, service learning, email communication with other students, etc.) Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Instructional Techniques

4. During the observed class session(s), what percentage of time was spent on each of the following instructional techniques?

	0%	1-19%	20-39%	40-74%	75-100%
a. Lecture Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Teacher-led discussion Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Teacher-student shared responsibility (seminar, discussion) Comments:					
d. Student computer use Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Small group activities Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Student presentations Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Hands-on practice Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. In-class writing Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Performance (in applied and fine arts, etc.) Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Experiential learning (labs, fieldwork, internships, etc.) Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
k. Assessment activities Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Encouragement to Engage in Critical Thinking

5. During the observed class session(s), to what extent did the learning process designed by the instructor encourage students to engage in the following cognitive processes?

	Very much	Somewhat	Minimally	Not at all	Not applicable
a. Memorizing facts, ideas, methods so that they can be repeated in pretty much the same form	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:					
b. Analyzing the basic elements of an idea, experience, or theory	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:					
c. Synthesizing and organizing of ideas, information, and experiences in new ways	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:					
d. Judging value or soundness of information, arguments, or methods	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:					
e. Applying theories or concepts to practical problems in new situations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:					

Overall

6. Overall, did the instructor create an engaging learning experience during the observed class session?

	Completely	Adequately	Minimally	Not at all
Comments:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Additional Observer Comments:

Observer Signature: _____

Date: _____

Instructor Comments:

Instructor Signature: _____

Date: _____